

TENANT - NOTICE TO VACATE

Tenant Names (s): _____

Entity Name (if business): _____

Tenant Contact Details: BH _____ AH _____ EMAIL _____

Property address: _____

Forwarding address: _____

Reason for vacating: _____

Please accept this notification of my/our intention to vacate the premises on/...../.....

I am aware that not less than twenty eight (28) days notice is required in writing.

I understand that rent must be paid in advance up to and including the proposed date of vacation.
(or up to and including the 28th day after this notice is received).

Bond monies are not to be applied towards rent monies due. This is an offence under the Residential Tenancies Act 1997, Section 428, and may be subject to a fine of 20 penalty units.

I understand that rent will be charged until all keys to the property have been returned to my managing agent.

Signature (all tenants): _____

Tenants Name (all tenants, please print): _____

Date: ____/____/____

Greg Hocking Privacy Collection Notice.

Greg Hocking Franchising Pty Ltd and/or its related entities, including your local Greg Hocking franchisee, request certain personal information which includes your name, phone number, email address and address, forwarding address, in order to attend to your request to vacate the property. Without such information, we may be unable to provide services in connection with your vacation of the property, including facilitating the refund of your bond, as applicable.

Your local Greg Hocking franchisee will contact you in relation to your request to vacate and to arrange an inspection of the property. Your information may also be disclosed to the landlord.

Your personal information, including forwarding address, will be updated on our databases. This will involve disclosure to third parties who manage our databases and email marketing. Your information may be added to our email marketing list in order to provide you with other information that may be of interest to you.

We are unlikely to disclose any of your Personal Information to overseas recipients, except as an unintended consequence of using software or email marketing which is hosted or housed overseas, such as Mail Chimp or Survey Monkey in USA.

Our Privacy Policy contains information about how you may access the personal information we hold about you and information about how to seek correction of such information, if necessary.

Our Privacy Policy also contains information about how you may complain about an alleged breach of the Australian Privacy Principles, and how we will deal with such a complaint.

Our Privacy Policy can be viewed without charge at <http://www.greghockingrealestate.com.au/privacy-policy/>. Alternatively, please contact our Privacy Officer, Bruce Warburton, on (03) 8199 1600 and we will send or email you a free copy.